

McCulloch + Partners

2021 Financial Statements Engagement Authorisation

Entity / Business Name(s): _____

Individual Name(s): _____

Terms of Engagement

I/We instruct McCulloch + Partners to prepare my/our financial reports and taxation returns for the 2021 financial year. I/We undertake to supply all information necessary to carry out such services (as per the engagement) and will be responsible for the accuracy and completeness of such information.

Unless otherwise instructed any financial statements will be special purpose financial statements to meet the requirements of the Income Tax Act 2007 and the Tax Administration (Financial Statements) Order 2014.

I/We advise McCulloch + Partners not to complete an audit or review. Your services are not intended to, and accordingly will not result in the expression by you, of an opinion on the financial statements or tax returns summaries in so far as third parties are concerned, or the fulfilling of any statutory audit requirements.

Authority for Information Exchange

I/We authorise McCulloch + Partners to communicate with the Accident Compensation Corporation, appropriate bankers, solicitors, finance companies and other persons or organisations to obtain such further information as may be required in order to carry out the above assignment.

I/We authorise you to furnish to any third party, financial information of mine/ours as you see fit that is requested in furtherance of our business activities.

Inland Revenue Agency Linking

I/We confirm that we are to continue to be linked to the Agent Listing of McCulloch + Partners with the Inland Revenue Department for all tax activities.

Retention of Records

I/We acknowledge that while McCulloch + Partners will electronically retain relevant financial information, it is my/our responsibility to retain all accounting records for a minimum of 7 years, as per Inland Revenue requirements, after which time these may be destroyed.

This authority continues until such time as it is revoked by me in writing.

Signature(s)

Date